

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 674
Board and Administration Center, Room 011
Mattoon, IL
February 13, 2023

Minutes

Call to Order.

Chair Sullivan called the February 13, 2023, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Vice-Chair; Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk and Mr. Thomas Wright, Secretary.

Trustees Absent: Trustee Curtis and Student Trustee Kelly.

Others Participating via Telephonic or Electronic Means: None.

Others Present: Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Ms. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff.

Approval of Consent Items.

Trustee Storm moved and Trustee Cadwell seconded to approve the following consent items:

1. Approval of Minutes of January 9, 2023, Regular Meeting.
2. Approval of Minutes of January 9, 2023, Closed Session.
3. Approval of Agenda of February 13, 2023, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	734,199.32
Building Fund	\$	75,729.16
Site & Construction Fund	\$	64,381.00
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	102,082.10
Restricted Purposes Fund	\$	24,857.15
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	14,494.00
Student Accts Receivables	\$	15,499.39
Total	\$	1,031,242.12

For a summary of trustee travel reimbursement and details of bills refer to:
<https://www.lakelandcollege.edu/board-of-trustees/>

5. Destruction of Tape Recording of the August 9, 2021, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Walk said Dr. Bullock, Trustee Mike Sullivan, and herself attended the ACCT National Legislative Summit in Washington DC last week. She said ACCT had some good speakers including the Secretary of Agriculture, Thomas Vilsack and the Secretary of Transportation Pete Buttigieg. Ms. Walk said all the speakers were very good and informative and the focus for legislative priorities for ACCT this year include:

- Reforming student aid for today's students including tax policy
- Funding key education and workforce programs
- Strengthening the role of community colleges in workforce development
- Creating federal funding streams for community colleges to support the agriculture sector

- Supporting undocumented individuals brought to the US as children with a path to citizenship

Trustee Walk said they met in-person with Congressman Mike Bost and Congresswoman Mary Miller to discuss our top needs like short-term Pell grants and to offer Lake Land as a training partner to them as they work to keep industry in Illinois. She said they also met with Senators Richard Durbin and Tammy Duckworth in a group with other Illinois Community college trustees and presidents and it was great to be able to meet the legislators in person. Ms. Walk said the House and Senate in Springfield were also busy last week drafting and filing legislation. She said nearly 2,500 bills were filed in the senate by last Friday's deadline and about 2,300 bills have been filed in the House, with many more expected before this Friday's deadline.

Resource & Development.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Finance.

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Buildings & Site.

Chairman Sullivan said the Committee had not met since the last regular Board meeting and there was no report at this time.

Foundation.

Trustee Wright highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The first round of scholarship applications closed February 1, 2023, with 799 completed applications. The foundation is currently in the review process and anticipates scholarship notifications to go out early March. The second round of applications will reopen the month of August. The new Foundation Awards & Corporate Relations Coordinator, Bailey Cole, started February 27.
- February 14 is our 3rd annual Love a Laker giving day. We will be seeking one-time donations on this day from employees, board members, alumni and community members. This year the Foundation is expanding efforts to local radio stations to encourage more community involvement. We are thrilled to have SC3F Wealth Management Group's matching gift support for the first \$3,000 in donations.
- January 23 was the first quarterly meeting of the Foundation Board where new board members were welcomed. The next board meeting takes place on April 12, 2023, prior to the Foundation Scholarship luncheon with donors/students.

Student Report.

Ms. Maggie Kelly, Student Trustee, was not present and thus no report was given.

President's Report.

- Lake Land received no payments from the Illinois Department of Corrections or the Illinois Department of Juvenile Justice (IDJJ) in January toward the FY 2023 outstanding balance. A total of \$2.5 million remains outstanding for IDOC and \$249,200 for IDJJ for FY 2023.
- In January, the College received payments from the State of Illinois for FY 2023 credit hour reimbursement of \$836,345 and an equalization payment of \$544,608. A total of \$2.16 million in credit hour reimbursement and \$2.7 million in equalization remain outstanding for FY 2023.
- The College received \$86,357 in property tax payments in January.
- On February 1, the College formalized an agreement with Southern Illinois University Carbondale for the Saluki Step Ahead program. The program allows any Lake Land College graduate automatic admission to SIUC's online Accounting, Business and Administration, Criminology and Criminal Justice, Psychology, Health Care Management, and Radiologic Sciences programs, in addition to awarding graduates a \$4,000 annual scholarship to attend SIUC to complete their bachelor's degree.
- In February, we recognized twelve Non-Traditional Student of the Year nominees. Stephanie Sample and Ron Mason were selected as the 2023 Non-Traditional Students of the Year.
- Thank you to all of the Lake Land College staff and volunteers who worked with over 250 students from seventeen district high schools at the 2023 Academic Challenge regional competition held in the Field House on February 3. Kudos to Tessa Wiles, Director of Dual Credit and Honors Experience, for her leadership in organizing the event.

Business Items.

Non-action Items.

Faculty Focus on Advancing Student Success – Contextualizing Courses to Attract Students to Humanities Courses.

Ms. Salisa Olmsted, Division Chair Humanities & Communication Division and Communication Studies/English Instructor, highlighted efforts underway to attract students to various Humanities courses via course contextualization.

Monthly Data Point Discussion – End of Term Enrollment.

Ms. Lisa Cole, Director of Data Analytics, provided a brief presentation highlighting this report and the differences between tenth day and end of term enrollment reports.

Spring 2023 Tenth Day Enrollment Report.

Ms. Valerie Lynch, Vice President for Student Services, highlighted data from the Spring 2023 Tenth Day Enrollment report.

Calendar of Events.

Trustees reviewed a calendar of upcoming events. Dr. Bullock highlighted the Foundation Scholarship & Donor Reception set for April 12, the Annual Organizational Meeting on May 1, Commencement ceremonies on May 12 and the Board Retreat set for May 17.

Action Items.

Approval of Planned Retirement Requests.

Trustees reviewed a recommendation from Mr. Greg Nuxoll, Vice President for Business Services, detailing the names and job positions of five employees requesting acceptance into the College's planned retirement program. This includes three faculty members and two custodial staff. Mr. Nuxoll said these employees have been advised via oral and written communication that the Planned Retirement Program is not a four-year employment contract and their request must adhere to current Board Policy 05.22.

- Mr. Nuxoll's recommendation included the following list of five employees requesting participation in the College's planned retirement program:

Faculty (by seniority)	Effective Date
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Dr. Mike Rudibaugh	August 31, 2027
Dion Buzzard	August 15, 2027
Judy Bennett	June 1, 2025

Custodial Staff (by seniority)	Effective Date
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Joe Shriver	December 31, 2027
Jana Barker	December 31, 2027

Trustee Walk moved and Trustee Storm seconded to approve as presented participation in the College's planned retirement program for five employees including Dr. Mike Rudibaugh, Dion Buzzard, Judy Bennett, Joe Shriver and Jana Barker.

There was no further discussion.
Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of One-Year Contract Extension for the Calm App.

Trustees heard a recommendation from Mr. Nuxoll for the Board to enter into a one-year contract extension to continue providing the Calm app to all students at a total cost of \$41,867.28. Trustees received the proposed contract extension. He said the College has made student mental health a priority over the past few years and utilized GEERS grant funding to provide various mental health supports, including the Calm app which provides a variety of methods and tips to improve sleep quality, reduce stress or anxiety, improve focus and help with overall self-improvement.

Mr. Nuxoll reported that the GEERS II grant funding provided by the State may be utilized to pay for the annual Calm app subscription and that the proposed Calm app extension is within our budget. He said the proposed cost is \$1.42 per student per month.

Trustee Cadwell said he was supportive of this contract extension but requested the College provide data on student usage of the Calm App at a future meeting or when it is time to consider renewing next year.

Trustee Reynolds moved and Trustee Cadwell seconded to approve as presented a one-year contract extension for the Calm app to be provided for all current students for the period February 14, 2023 to February 14, 2024 at a total cost of \$41,867.28.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of Recipients for the Following Awards:

Distinguished Service Award; Alumnus Achievement Award; Retiree Wall of Fame Inductees; and Pacesetter Award.

Trustees heard a presentation from President Bullock on behalf of the selection committee for each of the above-referenced awards. Dr. Bullock said the selection committee recommends the following 2023 award recipients:

- Distinguished Service: Ms. Shirley Sherwood
- Alumnus Achievement: Ms. Tammy Helm

- Retiree Wall of Fame: Ms. Cheryl Rich, Ms. Cindy Lou Lanman (Campbell) and Mr. Curt Rinker
- Pacesetter: Ms. Kimberlin Michels

Trustee Walk moved and Trustee Cadwell seconded to approve the naming of the following 2023 award recipients:

- Distinguished Service: Ms. Shirley Sherwood
- Alumnus Achievement: Ms. Tammy Helm
- Retiree Wall of Fame: Ms. Cheryl Rich, Ms. Cindy Lou Lanman (Campbell) and Mr. Curt Rinker.
- Pacesetter: Ms. Kimberlin Michels

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of December 2022 Financial Statements.

Trustees reviewed the December 2022 Financial Statements and heard from Mr. Nuxoll who highlighted the Financial Statements and significant variances.

Trustee Storm moved and Trustee Walk seconded to approve as presented the December 2022 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of the Purchase of Semi-Truck for the College's CDL Program.

Trustees heard a recommendation from Mr. Nuxoll that the Board approve the purchase of one used semi-truck at a cost not to exceed \$80,000 for use in the College's Commercial Driver's License (CDL) program. He reported the College's CDL program operated through the Center for Business and Industry continues to experience significant growth, with 64 students currently on a waitlist for future classes. Mr. Nuxoll said the purchase of an additional semi-truck would allow the CDL program to serve the waitlisted students and continue to develop

more partnerships with local employers including apprenticeship opportunities for new and incumbent workers.

Trustee Cadwell moved and Trustee Reynolds seconded to approve the purchase of one used semi-truck at a cost not to exceed \$80,000 for use in the College's Commercial Driver's License (CDL) program.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of Contract with Auditor.

Trustees heard a recommendation from Mr. Nuxoll that the Board approve a three-year contract with Martin Hood, LLC, of Champaign, Illinois for audit services at rates of \$68,000 for the FY 2023 audit, \$71,400 for the FY 2024 audit, and \$75,000 for the FY 2025 audit. Trustees received the proposed three-year contract.

Mr. Nuxoll said that in accordance with Board Policy 02.14 – *Auditors*, an audit firm shall be selected for up to a three-year audit cycle, and an auditing firm may perform this service for no more than two consecutive cycles, after which the auditing firm will be ineligible for consideration for the next auditing cycle. Mr. Nuxoll said that Kemper CPA, who has performed our audit for the past six years, is not eligible to provide our audit services for the next three-year cycle.

Trustee Walk moved and Trustee Storm seconded to accept as presented a three-year contract with Martin Hood, LLC, of Champaign, Illinois for audit services at rates of \$68,000 for the FY 2023 audit, \$71,400 for the FY 2024 audit, and \$75,000 for the FY 2025 audit.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of Bid for Purchase of a Toyota Venza.

Trustees heard a recommendation from Mr. Nuxoll to approve the bid from Dan Hecht Chevrolet Toyota Inc. of Effingham for the purchase of a 2023 Toyota Venza Limited, along with a trade-in value for the College-owned 2013 Ford Fusion Titanium Hybrid, at a net bid

price of \$35,547.26. Trustees reviewed the bid tabulation sheet detailing Dan Hecht Chevrolet Toyota submitting the lower of two bids received when taking into account the trade-in value for the 2013 Ford Fusion Hybrid. Mr. Nuxoll noted that the vehicle cost includes title and associated fees.

Trustee Storm moved and Trustee Cadwell seconded to approve as presented the bid from Dan Hecht Chevrolet Toyota Inc. of Effingham for the purchase of a 2023 Toyota Venza Limited, along with a trade-in value for the College-owned 2013 Ford Fusion Titanium Hybrid, at a net bid price of \$35,547.26.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval for the Purchase of Vehicles for IDOC and IDJJ Administrators Usage.

Mr. Nuxoll requested the Board approve the purchase of three late model, used Ford Escape vehicles with less than 25,000 miles each, at a price not to exceed \$90,000 in aggregate, not including tax, title and fees, for use by the three administrators overseeing the IDOC and IDJJ educational programs and who regularly travel to the College's contracted facilities throughout the state. He said their frequent, long-distance travel has caused each of them to put significant mileage and related wear and tear on their personally owned vehicles. Additionally, Mr. Nuxoll reported it would be financially prudent for the College to provide College owned vehicles for these administrators to drive following an analysis of the contract with IDOC and IDJJ as well as current mileage reimbursement rates.

Mr. Nuxoll said that in alignment with the contracts, the College will bill both IDOC and IDJJ for mileage incurred at the current federal mileage reimbursement rate, and we anticipate the mileage reimbursement will offset the amortized cost of the vehicles, insurance, fuel, and regular maintenance and repairs. He said the three administrators will be required to track their mileage undertaken on IDOC and/or IDJJ business.

Trustees learned that because the vehicles to be purchased will be used, a formal bid is not necessary and the College will strongly consider using in-district vehicle dealers to purchase the vehicles if the Board approves this purchase request.

Trustee Walk moved and Trustee Storm seconded to purchase three late model, used Ford Escape vehicles with less than 25,000 miles each, at a price not to exceed \$90,000 in aggregate, not including tax, title and fees, for use by the three College administrators overseeing the IDOC and IDJJ educational programs.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of Bids for Fork Lifts for Use by the IDOC Educational Programs at East Moline Correctional Center and Lincoln Correctional Center.

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the two separate bids from Octane Forklifts of Denver, Colorado, for the purchase of a sit-down forklift and a stand-up forklift for the Department of Corrections Warehousing Programs at both the East Moline Correctional Center and the Lincoln Correctional Center, at a total cost of \$68,829 for the two forklifts at each facility. Trustees received the bid tabulation sheets detailing Octane Solutions submitting the only bid for the East Moline Correctional Center and submitting the lower of two bids received for the Lincoln Correctional Center.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented the two separate bids from Octane Forklifts of Denver, Colorado, for the purchase of a sit-down forklift and a stand-up forklift for the Department of Corrections Warehousing Programs at both the East Moline Correctional Center and the Lincoln Correctional Center, at a total cost of \$68,829 for the two forklifts at each facility.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Approval of Proposed Revisions to Board Policy 07.24 – Graduation Requirements.

Trustees heard a recommendation from Dr. Ike Nwosu, Vice President for Academic Services, for the Board to approve proposed revisions to Board Policy 07.24 – *Graduation Requirements*. Trustees received details of the proposed revisions that change requiring graduating students to complete one-half of the total number of semester hours required for a degree to completing 15 credit hours for graduation. Dr. Nwosu reported this revised language aligns with HLC Standards and it will also create the foundation for a framework that would attract and better support adult students interested in completing their education at Lake Land College.

Dr. Nwosu requested that the Board waive first reading and approve proposed changes during the February 2023 regular Board meeting to enable timely academic and admissions

workflows that are necessary for allowing current and future students to have the benefit of graduating under the new requirements.

Trustee Reynolds moved and Trustee Walk seconded to approve as presented proposed revisions to Board Policy 07.24 – *Graduation Requirements*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Closed Session

7:17 p.m. – Trustee Storm moved and Trustee Cadwell seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c) and (5), to consider collective negotiating matters and to consider the purchase or lease of real property for the use of the college.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Return to Open Session - Roll Call

7:25 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Vice-Chair; Ms. Doris Reynolds, Mr. Dave Storm, Mr. Mike Sullivan, Chair; Ms. Denise Walk and Mr. Tom Wright, Secretary.

Trustees Absent: Trustee Curtis and Student Trustee Kelly.

Approval of Human Resources Report as Discussed in Closed Session.

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Cadwell motioned and Trustee Walk seconded to approve as presented the following standard Human Resources Report.

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Byard, April	12/10/22-6/10/23 Intermittent
Carr, David	1/10/23-2/16/23
Gillenwater, Matt	1/16/23-4/7/23
Stevenson, Keith	1/9/23-3/31-23

The following positions have been recommended by the Lake Land College President's Cabinet

Apprenticeship Coordinator	Level 12
Community & Professional Program Coordinator	Level 12
Coordinator of Diversity, Equity, Inclusion, & Belonging	Level 13

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Marino Lopez, Juliana	Tutor - Student Learning Assistance Center	2/1/23
	Primary Position Lab Student Assistant	
Rubin, Talianna	Special Needs Note Taker	1/17/23
	Primary Position International Student Ambassador	

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Shanyurai, Terrence	Pathways Classroom Assistant	1/6/23
	Primary Position Laker Mascot	
Smith, Molly	Newspaper Editor - Student Newspaper	11/20/22
	Primary Position Adm & Rec Data Entry Assistant	

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Volunteer/Unpaid		
Bennett, Graham	Dual Credit Instructor	2/15/23
Full-time		
Cavanah, Tara	TRIO Destination College Outreach Advisor	3/6/23
Cole, Bailey	Foundation Awards & Corp Relations Coord	2/27/23
Edwards, Mark	Custodian	2/14/23

Gibbs, Elizabeth	Associate Dean of Correctional Programs	1/9/23
Hartke, John	Bookstore Assistant	2/14/23
Jo, Tomoko	Adult Education Transition Coordinator	3/1/23

Part-time

Ard, Viv	Newspaper Editor - Student Newspaper	1/24/23
Hjort, Carol	Allied Health Den Clinical Instructor (hourly)	1/9/23
Martin, Cerra	Newspaper Editor - Student Newspaper	1/31/23
Moore, John	Adjunct Faculty Math and Science Division	8/21/23
Moore, Trista	Student Assistance Specialist	12/19/22
Newell, Kimberly	Allied Health Den Clinical Instructor (hourly)	1/9/23
Probst, Emily	Accounting Assistant	1/11/23
Rhine, Lydia	Print Shop Technician Assistant	1/27/23
Smith, Logan	Allied Health Den Clinical Instructor (hourly)	1/9/23
Smith, Nicole	Human Resources Assistant	1/12/23
Winkleblack, Lindsay	Adjunct Faculty Allied Health Division	1/9/23

Part-time Grant Funded

Achenbach, Chais	Student Path Recipient	1/9/23
Agney, Megan	Student Path Recipient	1/9/23
Babb, Austin	Student Path Recipient	1/9/23
Blaine, Madison	Student Path Recipient	1/9/23
Boggs, Sherrill	Student Path Recipient	1/9/23
Bowman, Christie	Student Path Recipient	1/9/23
Burris, Katie	Student Path Recipient	1/9/23
Calvert, Abigail	Student Path Recipient	1/9/23
Clarke-Miller, Rushida	Student Path Recipient	1/9/23
Cravens, Mindi	Student Path Recipient	1/9/23
Duduit, Amanda	Student Path Recipient	1/9/23
Duduit, Zoe	Student Path Recipient	1/9/23
Evrley, Christen	Student Path Recipient	1/9/23
Gregory, Danielle	Student Path Recipient	1/9/23
Jeffers, Zachary	Student Path Recipient	1/9/23
Lewis, Curtis	Student Path Recipient	1/9/23
Mathis, Laurant	Student Path Recipient	1/9/23
Nichols, Ivy	Student Path Recipient	1/9/23
Parkerson, Noelle	Student Path Recipient	1/9/23
Robertson, Shannon	Student Path Recipient	1/9/23
Rose, Haley	Student Path Recipient	1/9/23
Shinholster, Joyce	Student Path Recipient	1/9/23
Starwalt, Breanne	Student Path Recipient	1/9/23
Stock, Sarah	Student Path Recipient	1/9/23
Swingler, Lucas	Student Path Recipient	1/9/23
Wallace, Hallie	Student Path Recipient	1/9/23

Watkins, Heather Student Path Recipient 1/9/23

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Branson, Casey	Maintenance I	1/26/23
Brown, Tafi	Correctional Horticulture Instructor	12/23/22
Dawdy, Kimberly	Correctional Office Assistant	12/30/22
Donovan, Richard	Information Security Specialist	1/6/23
Gibbs, Elizabeth	Associate Dean of Correctional Programs	1/24/23
Lercher, James	Correctional Maintenance Instructor	1/30/23
Millikin, Kevin	Correctional Auto Body Instructor	2/3/23
Neff, Jameson	Mathematics Instructor	5/15/23
Reed, Bretta	College Nurse	1/27/23

Part-time

Alexander, Jamie	Adjunct Faculty Humanities Division	5/13/22
Farris, Bailey	Newspaper Editor - Student Newspaper	12/9/22
Jordan, Danielle	Allied Health Den Clinical Instructor (hourly)	11/29/22
Keller, Kelly	Adjunct Faculty Humanities Division	8/4/22
Muhr, Conlon	Adjunct Faculty Humanities Division	5/13/22
Poorman, Samantha	Adjunct Faculty Humanities Division	12/10/21
Satterfield, Toni	Adjunct Faculty Humanities Division	5/13/22
Stremming, Sara	Perkins Student Worker - Allied Health	11/18/22
Turner, Trinity	College Work Study - Student Life	12/9/22

Transfers/Promotions

The following employee is recommended for a change in position

	Position	Effective Date
Full-time		
Byard, April	Workforce Solutions Specialist	1/9/23
	Transferring from Community & Professional	
Donaldson, Lynne	Marketing Production Specialist	2/6/23
	Transferring from Accounting Assist III - Accts	
Huffmaster, Audrey	Academic Services Specialist	1/23/23
	Transferring from Marketing Production Specialist	
Tariq, Faisal	TRIO Student Support Services Advisor	2/14/23
	Transferring from Trio Dc College Outreach	

Part-time- Grant Funded

Shanyurai, Terrence	Pathways Classroom Assistant	1/18/23
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Transferring from Laker Mascot

Unpaid

Gage, Whitney	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Gracey, Jeremy	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Kircher, Michael	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Mayes, Kristina	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Ruholl, Lucas	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Schwenke, Michael	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	
Sherwood, Shirley	Allied Health Ems Unpaid Adjunct	1/9/23
	Transferring from Allied Health EMS Adj Faculty	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly was absent from the meeting.

Absent: Trustee Curtis.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Cadwell moved and Trustee Walk seconded to adjourn the meeting at 7:27 p.m.

There was no further discussion.

Motion carried by unanimous voice vote.

Approved by:

/s/Mike Sullivan
Board Chair

/s/Tom Wright
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/